

## **Softball Field Refurbishment**

**TO Fuller State Park  
1500 West Mitchell Road  
Memphis, TN 38109**

- ❖ This is a request for bids for a Contract to furnish all material, equipment, supplies and labor to convert the existing ballfield into a regulation adult male softball field:

### **1.1 Description of Work:**

- A. Remove outfield fence and posts. Dispose of off-park. Recycling is encouraged.
- B. Regrade field to new adult male softball dimensions with 1-3% slope in infield and outfield to ensure proper stormwater runoff. Fill material available on-site in drainage ditch.
- C. Provide and install new 4-foot outfield fence and extend baseline fences from 225-feet to 275-feet. Maintain curvature for adult softball, approximately 500 linear feet of fence with new posts and re-utilizing the existing 8-foot gate.
- D. Provide and install approximately 60,000 square feet of Tifway II Bermuda sod.
- E. Provide and install new suitable sand mix to infield.
- F. Provide and install new foul poles, base anchors, pitching mound, and home plate for adult male softball.
- G. Seed and straw any disturbed areas outside of fencing.

### **Protection:**

This is a turnkey job. All aspects of this job will be left in a finished condition: All finish work, and final cleanup are included in this contract.

All bidders are advised to visit site to verify all conditions and dimensions. No allowances will be made by the agency due to any bidder neglecting to visit the site and verifying dimensions and conditions.

Contractor will be responsible for determining where all utilities are on the job site and care should be taken to protect the utilities from any damage caused by the demo/construction. This will include any underground utilities around the job site area. If damage occurs, it must be repaired within a 24-hour period from the time damage occurs.

Contractor will perform work on regular time and will invoice work time and material not to exceed the quoted price. Any variance in quote will be addressed with a representative of Facilities Management, West TN Regional Office (WTRO) before additional work or materials are supplied.

Work shall be scheduled to avoid any interference with normal operation of the park as much as possible. During the construction period, coordinate construction schedules and operations with the agency. **Work must be conducted during the normal business hours of Monday through Friday, 8:00 a.m. to 4:30 p.m., unless approval for an alternate schedule is arranged with Facilities Management.**

Successful contractor to schedule and attend a pre-construction conference where a pre-construction form will be signed by Facilities Management, Contractor and Park Manager or park representative before work can begin. Contractor must also schedule and attend a final inspection where a final inspection form will be signed by Facilities Management, Contractor and Park Manager or park representative before invoice will be paid.

Project will begin within 15 days of Purchase Order issuance and be complete by 7/1/2022, unless other agreement has been approved by Facilities Management, WTRO.

The contractor will protect areas adjacent to his work and will be required to repair any damage he may cause. Contractor will protect work of other trades. Contractor will correct any painting related damage by cleaning, repairing, or replacing, and refinishing as directed by Facilities Management.

Workmanship is to be warranted for not less than one year from date of final inspection. Materials will be warranted as per manufacturer's warranty.

All materials, equipment, and supplies are to be new and in good condition, UL listed when applicable, and all work accomplished in a manner acceptable to Facilities Management.

Submittals shall be required on all materials and must be presented for approval by the State of Tennessee representative whether it is Architect, Engineer, Designer, Park Manager, Facilities Manager, or Facilities Surveyor. If an Architect or Engineer or Certified, Licensed Designer, then it must contain their State Seal.

Clean up of the project site shall be the responsibility of the contractor. Contractor to assure that job site is clean of nails, debris, etc., at end of each day to ensure safety. Contractor will clean up and haul away all scrap when work is completed to an approved location off state property.

Contractor, employees, or sub-contractors shall be licensed, certified, or registered as required. They must be registered in the State of Tennessee Edison purchasing system.

The contractor shall have a Certificate of Insurance on file with Facilities Management. Contractor will have insurance as will protect the contractor from claims which may arise out of or result from the contractor's operations under the contract and for which the contractor may be held legally liable, whether such operations be by the contractor or by sub-contractor or by anyone directly or indirectly employed by any of them, or anyone associated with them for

whose acts they may be liable. Sub-contractors must also be registered in the State of Tennessee Edison purchasing system, be listed on the bid application and must show proof of insurance and have workers compensation. Insurance requirements are listed below.

The State of Tennessee shall not be held liable for any damage, loss of property, or injury of personnel resulting from actions of the contractor and/or his/her sub-contractors or employees.

Contractor shall obtain all fees and permits required for project. At all times, contractor shall have a copy of project specifications, permits and certificate of insurance on project site.

Contractor shall comply with all applicable codes, standards, and regulations in execution of project.

All work must conform to the state's current approved codes, such as the International Building Code. All electrical and plumbing must conform to the latest and most current codes. All Fire Marshall approved projects must have a Certificate of Occupancy issued at the completion of the project. All ADA projects must have approval of the State of Tennessee Facilities Design Coordinator and follow the latest ADA code at the completion of the project.

Invoice shall be submitted for payment within 10 days of project completion. A copy of the invoice shall be submitted to Susan Blankenship, West Tennessee Regional Office, 21540 Natchez Trace Road, Wildersville, TN 38388 or [susan.blankenship@tn.gov](mailto:susan.blankenship@tn.gov).

For scheduling contact:

Facilities Manager: Steve O'Dell, 731-307-9716, [steve.odell@tn.gov](mailto:steve.odell@tn.gov)

Facilities Surveyor: Rob Markum, 731-412-7067, [robert.markum@tn.gov](mailto:robert.markum@tn.gov)

Note: Before the Contract resulting from this ITB is signed, the apparent successful proposer must be registered with the Department of Revenue for the collection of Tennessee sales and use tax. The State shall not approve a contract unless the proposer provides proof of such registration. The foregoing is a mandatory requirement of an award of a contract pursuant to this solicitation.